



OKLAHOMA PARTNERSHIP FOR SCHOOL READINESS

Board Meeting Minutes

Thursday, June 21, 2012

Department of Libraries

1:00 p.m.

Call to Order

The meeting was called to order by Marny Dunlap at 1:10 p.m.

Members Present

Janet Karner for Phil Berkenbile, Marcia Brueggen, Caren Calhoun, Edd Rhoades for Terry Cline, Michelle Owens for Kathy Cronemiller, Phil Dessauer, Bill Doenges, Marny Dunlap, Kay Floyd, Ed Long for Mike Fogarty, Bob Harbison, John McCarroll, Andrea Hall for Michael O'Brien, Lisa Price, Sharon Pyeatt, Treasa Lansdowne for Lisa Smith, Annie Van Hanken, Jay Weatherford, and Lynn Goldberg for Terri White

Members Not Present

Janet Barresi, Ann Cameron, Nina Gonzales, Barbara Hankins, DHS Director, Phyllis Hudecki, Glen Johnson, Dave Lopez, Janet McKenzie, Susan McVey, and Stephan Wilson

Staff Present

Debra Andersen, Peggy C. Byerly, Nicole Boyles, Stacy Frakes, Hannah Holloway, Vanessa Johnson, Stephanie Mendenhall, Rosalee Rife, and Cyd Roberts

Approval of May 2012 Minutes

Marny Dunlap asked for a review of the May 17, 2012 minutes.

A motion was made by John McCarroll to approve the May 17, 2012 minutes. Jay Weatherford seconded the motion and all members present voted in the affirmative except Annie Van Hanken, who abstained. The motion passed.

Finance Report:

Financial Statement through April 2012

Andrea Hall reported the OPSR budget as of April 30, 2012. The full year 12 month budget is \$1,684,291 and the year-to-date budget is \$1,403,576. The full year 12 month percentage year-to-date budget is 92.4% and the overall percentage to budget is 77.0%. On the Oklahoma SECAC budget to actual expenditures report the federal budget is \$1,670,882 and the actual federal is \$385,267.54. The federal percentage to budget is 23.06%. The percentage state match to budget is 55.42% and the budget state match is \$3,898,725. The financials were accepted as presented.

FY 2013 Budget

Andrea Hall reported the budget recommendations for 2013 budget. The beginning budget is \$1,684,291 and the final budget is \$1,684,291. The proposed 2013 budget is \$1,661,291. Stephanie Mendenhall discussed the reason for the reduction which is about \$23,000. The OPSR 2013 budget will be flat funded.

A motion was made by Bob Harbison to approve the OPSR FY 2013 budget. Marcia Brueggen seconded the motion and all members present voted in the affirmative. The motion passed.

Foundation Updates

Nicole Boyles presented a brief introduction of herself and her five week status working with Smart Start Oklahoma. She discussed working on a comprehensive fundraising campaign for the Foundation, a marketing plan, updating the e-Tapestry data base software and records, and building stronger relationships with the communities and partners. Smart Start Oklahoma is working on ordering a trade show booth that will be used for various activities for the office and communities.

Federal Grant Update

Marny Dunlap and Debra Andersen gave a presentation about the SECAC's progress for the state of Oklahoma. Refer to the handout.

Updates:

Workgroup Updates

Please refer to the handout.

Committee Updates

- Ad Hoc Early Literacy Committee - no updates
- Finance Committee - no updates
- Ad Hoc Child Care Committee met in Stroud on June 15, 2012. The group is planning an aggressive strategy regarding child care in Oklahoma. Two sub-groups were formed to work on data along with the summary of the needs and the vision of the Ad Hoc Child Care Committee.

Community Updates

- Please refer to the handout.
- Marny asked if there were questions regarding any communities' updates and to please feel free to ask and a member from that community will provide an answer.
- Phil Dessauer suggested a brief outline should be presented at the OPSR Board meeting regarding the communities' needs to advance their work and priorities from the Board.

Presentation

Beth Martin, Child Guidance with the Department of Health, presented and discussed Project Launch. She stated the project requires a State Advisory Board and she requested the OPSR Board serve in that role. The Board members had a brief discussion regarding the duties and responsibility of the Board with the project. Please refer to the handout.

A motion was made by Bob Harbison to submit a Memorandum of Agreement for Project Launch. Sharon Pyleatt seconded the motion. All members present voted in the affirmative and the motion passed.

Executive Director's Report

- Please refer to the handout.
- The White House recently recognized Caren Calhoun as a Head Start "Champion of Change".

Chairperson Comments

No comments

Announcements

No announcements

Public Comments

Allison Loeffler asked how the budget cuts to Oklahoma Parents as Teachers program will affect the Federal Home Visitation Grant. Debra Andersen responded she hasn't heard anything to suggest those budget cuts will affect the Home Visitation Grant.

Adjourn

The meeting was adjourned by Marny Dunlap at 2:44 p.m.

Next Meeting

The next meeting will be Thursday, August 16, 2012 at 1:00 p.m. at the Oklahoma Department of Libraries.