



## **OKLAHOMA PARTNERSHIP FOR SCHOOL READINESS**

### **OPSR Board Retreat Meeting Minutes**

Friday, March 27, 2015

American Red Cross

8:30 a.m.

**The agenda was posted at 421 Northwest 13<sup>th</sup> Street, Colcord Building, Oklahoma City, Oklahoma on Wednesday, March 11, 2015 at 2:45 p.m.**

#### **Call to Order**

The meeting was called to order by Ann Cameron at 9:05 a.m. Ann introduced DHS Office of Business Quality (OBQ) facilitators, Rhonda Souders and Ken Rios.

#### **Roll Call**

The roll was called by Marny Dunlap, OPSR Board Secretary.

#### **Members Present**

Debra Andersen, Victoria Bartlett, Ann Cameron, Edd Rhoades for Terry Cline, Andrea Hall for Joe Cordova, Marny Dunlap, Kay Floyd, Ed Long for Nico Gomez, Bob Harbison, Joy Hofmeister (9:55 a.m.), Kermit McMurry for Glen Johnson, Pam Kerr, Lesli Blazer for Ed Lake, Janet Karner for Marcie Mack, Susan McVey, Ryan Posey, Ray Potts, Sarah Roberts, Curtis Calvin for Dan Schiedel, Treasa Lansdowne for Lisa Smith, Vaughn Clark for Debby Snodgrass, Anthony Stafford, Annie VanHanken, Jay Weatherford, Amy Chlouber for Terri White, Amy Tate for Stephan Wilson

#### **Members Not Present**

Somerlyn Cothran, Kathy Cronemiller, Phil Dessauer, Bill Doenges, Marcia Karns

#### **Staff Present**

Sarah Ashmore, Peggy Byerly, Elizabeth Edgemon, Debby Guthrie, Stephanie Mendenhall, Cyd Roberts, Wendy Smelser, Megan Tyler

#### **Housekeeping**

OBQ facilitator, Rhonda Souders, and OPSR Board Members outlined ground rules for the retreat.

#### **Background**

Debra Andersen provided a brief background relating to the OPSR Board and referred to the three handouts in the retreat packet that were previously sent out electronically to OPSR Board Members and Designees. She referred Board Members to the two page handout prepared by Smart Start Oklahoma staff. Debra specifically referred OPSR Board members to the *Charge* section of the document and indicated that this section specifies what the legislature states our Board should be focused on, as follows:

- Promote school readiness at the state and local levels through community-based efforts and public engagement campaigns.

- Conduct statewide assessments of existing public and private programs on their effectiveness and efficiency in using state funds.
- Encourage public and private programs, services, and initiatives to provide coordinated, community-based, effective, and cost-efficient programs.
- Maximize the extent to which private sector funding is leveraged and federal, state, and local funds are coordinated with private funds.
- Establish standards of accountability in school readiness programs and policy and recognize and promote best practices.

As it relates to the *Considerations for State Early Childhood Advisory Councils section of the document*, bullet one indicates that Council participants should ensure that the Councils have some hope of affecting the process of policy change. Debra noted that this is important. As a result, she hopes that our OPSR Board can help provide that change.

### **Introductions**

Rhonda Souders asked the OPSR Board Members to provide individual introductions as well as a brief insight as to why they serve on this particular board.

### **Silent Brainstorming on Board Function and Chunking**

Silent Brainstorming on the Board Function as well as chunking the information gathered into specific categories was done after each question was posed relating to OPSR Board Structure. The targeted areas discussed by the OPSR Board during the retreat were:

- What are the current board priorities? (areas of focus)
- What are the current board responsibilities (work or tasks)
- What does an effective board look like?
- How can OPSR maximize the effectiveness of the board?
- What do the future state of OPSR responsibilities looks like?

### **Lunch**

It was the consensus of the OPSR Board Members to have a working lunch to complete the objectives for the retreat.

### **Next Steps**

Rhonda Souders advised that she will collect and analyze the data that was provided during the OPSR Board retreat and place them into groups.

Debra Andersen thanked Rhonda and her team. Debra commented that the outcome of today's retreat will help the OPSR Board operated more effectively and efficiently than in the past.

### **Retreat Evaluation**

Evaluations were disseminated by Rhonda Souders and completed by Board participants.

### **Adjournment**

Ann Cameron adjourned the meeting at 2:18 p.m.

### **Next Meeting:**

The next regularly scheduled meeting will be Thursday, May 21, 2015 at 1:00 p.m. at the Oklahoma Department of Libraries, Oklahoma City.