



## OKLAHOMA PARTNERSHIP FOR SCHOOL READINESS

### Board Meeting Minutes

Thursday, April 19, 2012

Department of Libraries

1:00 p.m.

#### **Call to Order**

Marny Dunlap called the meeting to order at 1:05 p.m. and welcomed everyone.

#### **Members Present**

Erin Nation for Janet Barresi, Janet Karner for Phil Berkenbile, Marci Brueggen, Edd Rhoades for Terry Cline, Phil Dessauer, Marny Dunlap, Robert Brandenburg for Kay Floyd, Sandra Langenkamp for Mike Fogarty, Barbara Hankins, Bob Harbison, Vaughn Clark for Dave Lopez, John McCarroll, Janet McKenzie, Susan McVey, Andrea Hall for Michael O' Brien, Sharon Pyeatt, Treasa Lansdowne for Lisa Smith, Annie Van Hanken, Jay Weatherford, Lynn Goldberg for Terri White, and Amy Haliburton Tate for Stephan Wilson

#### **Members Not Present**

Caren Calhoun, Ann Cameron, Kathy Cronemiller, Bill Doenges, Nina Gonzales, Lesli Blazer, Phyllis Hudecki, Kermit McMurry, Glen Johnson, Monique Naifeh, Lisa Price,

#### **Staff Present**

Debra Andersen, Stacy Frakes, Hannah Holloway, Vanessa Johnson, Rosalee Rife, Cyd Roberts, and Stephanie Mendenhall

#### **Approval of March 15, 2012 Minutes**

Marny asked for a review of the minutes and if they accurately reflected the discussion and decisions of the OPSR Board?

*A motion was made by Susan McVey to approve the March 15, 2012 minutes. Jay Weatherford seconded the motion and all members present voted in the affirmative except Robert Brandenburg and Annie Van Hanken whom abstained and the motion passed.*

#### **Finance Report**

Andrea Hall reported the financials as of February 29, 2012. The overall budget for the Oklahoma Partnership for School Readiness is \$1,684,291. The years to date expenditures are \$1,027,878 and the year to date budget is 91.5% with the overall budget of 61%. On the Oklahoma SECAC budget to actual expenditures report, the federal budget is \$1,607,882 and actual federal is \$305,448.19. The federal percentage to budget is 18.28%, budget state match is \$3,898,725 and the percentage state match to budget is 50.40%. The financials were accepted as presented.

#### **Foundation Updates**

Debra Andersen stated interviews for the Development Directors position are being held. Smart Start Oklahoma was awarded \$25,000 from Kirkpatrick Foundation to fund a project titled "Reading Begins at Home." The Community Connector state contracts were awarded for the counties of Oklahoma, Kay, Garfield, Comanche, and Muskogee.

### **Federal Grant Update**

Marny Dunlap reported the needs assessment report is completed and Lisa Monroe will present the final report. The second phase, for communities to conduct a parent survey in their communities, is underway. The Professional Development RFP to access the capacity of Institutions for Higher Education has been awarded.

### **Updates**

Workgroup updates were provided via handout.

#### **1. Child Care Ad Hoc Committee**

Phil Dessauer stated the group discussed ideas, structure, and identified the scope of child care. They will gather information on where the children are for the next meeting and it will be held in Stroud, Oklahoma; Friday, June 15, 2012 from 10:00 a.m. – 12:00 p.m.

#### **2. Finance Committee**

Andrea Hall stated the next meeting will be May 4, 2012 and they presently have 4 members. They plan to recruit someone from the Oklahoma Office of State Finance.

#### **3. Early Literacy Ad Hoc Committee**

Susan McVey stated meetings will be held on the 3<sup>rd</sup> Tuesdays every month from 2:00 p.m. – 4:00 p.m. at the Department of Libraries conference room. Members are still being added if anyone wants to join and telephone conference will be available. The group will be identifying gaps in literacy across the state for the next meeting.

### **Community Updates**

The current community corner will be added to the agenda and will discuss what is going on in the communities across the state. Refer to the handout for the current updates.

### **Oklahoma Early Childhood Education 2011 Needs Assessment**

Lisa Monroe gave a presentation of the Needs Assessment results. Please refer to the handouts.

### **QRIS Proposed Rule Changes**

Debra Andersen discussed some of the changes associated with the QRIS and stated the changes were approved through the DHS Commission and Rules Committee. A vote from the Board is not necessary since it has already been approved.

### **Strategic Planning Report and Workgroup Assignments**

Marny Dunlap discussed the strategic planning report and workgroup assignments the Policy and Workgroup Coordination Committee delegated to the workgroups. These tasks will be given to the workgroups and they will provide feedback to the Policy and Workgroup Coordination Committee as to whether they can complete the task or need additional assistance. Marny recommend the Board endorses the plan to establish a foundation for the workgroups by voting and approving the process as outlined in the handout.

*A motion was made by Andrea Hall to approve the workgroup assignments associated with the strategic planning report. John McCarroll seconded the motion. All members present voted in the affirmative and the motion passed.*

**Executive Director's Report**

- Debra Andersen thanked everyone that works in all the different workgroups, staff, communities, and partners.
- The Child Abuse Prevention Day was held at the Capital on April 3, 2012.
- The LPF Community Project applications are due Friday, April 20, 2012 by 5:00 p.m. At the next Board meeting recommendations for the next contract cycle of LPF's will be presented to the OPSR Board. A review team of 10 members will review the LPF Community Project applications.
- Debra Andersen will be attending Smart Start North Carolina conference with Pat Potts to present on the OK-CEO network. She will also be attending the "Birth to 3<sup>rd</sup> Grade Policy Agenda" at the National Governor's Association meeting in Washington DC.

**Chairperson Comments**

The Smart Start Oklahoma Annual Conference is August 29, 2012 at Embassy Suites in Norman.

**Announcements**

There were no announcements.

**Public Comments**

There were no public comments.

**Adjourn**

The meeting was adjourned at 2:35 p.m.

**Next Meeting**

The next meeting will be Thursday, May 17, 2012 at 1:00 p.m. to 3:00 p.m. at the Oklahoma Department of Libraries.