

Approved
November 21, 2013



OKLAHOMA PARTNERSHIP FOR SCHOOL READINESS

Board Meeting Minutes

Thursday, October 17, 2013

Department of Libraries

1:00 PM

The agenda was posted at 421 Northwest 13th Street, Colcord Building, Oklahoma City, Oklahoma on Wednesday, October 16, 2013 at 11:00 AM.

Call to Order

The meeting was called to order by Chair Ann Cameron at 1:12 PM.

Members Present

Teri Brecheen (1:30) for Janet Barresi, Marci Brueggen, Ann Cameron, Edd Rhoades for Terry Cline, Kathy Cronemiller, Phil Dessauer (1:17), Bill Doenges, Marny Dunlap, Kay Floyd, Nina Gonzales, Kermit McMurry (1:17) for Glen Johnson, Lesli Blazer for Ed Lake, Susan McVey, Andrea Hall for Michael O'Brien, Vaughn Clark (acting Interim Executive Director of the Oklahoma Department of Commerce), Ray Potts, Dan Schiedel, Treasa Lansdowne for Lisa Smith, Janet Karner for Robert Sommers, Jay Weatherford, Amy Chlouber for Terri White, and Amy Tate for Stephan Wilson

Members Not Present

Caren Calhoun, Somerlyn Cothran, Ed Long for Nico Gomez, Barbara Hankins, Bob Harbison, Janet McKenzie and Annie Van Hanken

Staff Present

Debra Andersen, Peggy C. Byerly, Megan Tyler, Nicole Boyles, Stephanie Mendenhall, Cyd Roberts, Hailey Altom, Kali Martin, Lori Lake and Rosalee Rife

Approval of August 2013 Minutes

Ann Cameron asked everyone to review the August 15, 2013 minutes.

A motion was made by Susan McVey to accept the minutes as written. Marny Dunlap seconded the motion and all members present voted by acclamation. Motion passed.

Finance Report

- Andrea Hall reported on the OPSR budget as of August 31, 2013. The full year FY2014 month budget is \$1,657,345 and the year-to-date Expenditures are \$189,899. The full year 2013 month percentage year-to-date budget is 68.7% and the overall percentage to budget is 11.5%.

Presentation – SECAC Grant

Debra gave a PowerPoint presentation on the final SECAC grant information. Please refer to the attached handout.

Chairperson Comments

Ann Cameron asked each board member to introduce themselves and to briefly tell why they were on the board and what they were passionate about regarding early childhood in their role as a board member.

Governor's Recommendations

A motion was made by Ray Potts to accept the one recommendation for the Governor as presented. Kermit McMurry seconded the motion. After the membership discussion Ray withdrew his motion.

- Wording should be more direct and specific either in the narrative of the recommendation or in the recommendation itself
- We want an action-oriented task force group
- We can offer information and advice about who will be on the task force but the Governor has the power to bring the appropriate people to form the task force
 - Discussion followed
 - Governor Fallin should have input

A motion was made by Kermit McMurry to approve taking the recommendation that has been incorporated with the comments that were made today concerning the language but not change the intent along with all that was discussed today to the Governor. Susan McVey seconded the motion and all members present voted in the affirmative. Motion passed.

- When final draft is finalized and before it goes to the Governor, send out one more time to the membership for review.

2014 Board Meeting Schedule

- Board chair feels that for the board and staff to be more productive and effective there should be fewer board meetings next year
- Chair presented a quarterly meeting schedule for the board's consideration

A motion was made by Kathy Cronemiller to accept the 2014 Board Meeting Schedule on a quarterly basis as presented. Kay Floyd seconded the motion and all members present voted by acclamation with Phill Dessauer and Kermit McMurry voting no. Motion passed.

- Discussion: A reduction in the amount of meetings such as bi-monthly would be fine but felt quarterly would allow the membership to become disengaged – find a happy medium
- Comments will be taken into consideration and if we need to do something different at a later date we will make revisions

Chairperson Comments (continued)

- One of our goals this year is to review the by-laws of OPSR
 - It has not been done for a long time
 - Anyone desiring to serve on this group or just offer information to the group, please contact Ann

Presentation – Project LAUNCH

Melissa Griffin, Project Coordinator for the Project LAUNCH, and Jane Humphries, Program Coordinator for Child Development Services for Child Guidance with the Oklahoma State Department of Health gave a PowerPoint presentation on the Project LAUNCH “Linking Actions for Unmet Needs in Children’s Health”. Please refer to the attached handout.

Updates

- ***Public Engagement Workgroup***
 - Meeting held on October 10, 2013
 - Had three main elements that came out of the meeting
 - Get legislative language that clarifies that Smart Start Oklahoma is the brand name for Oklahoma Partnership for School Readiness in our statutes
 - As it stands currently, it caused a lot of confusion in the last legislative session
 - Goal is to create the language and find a legislator that is willing to carry this amendment onto the floor
 - Want to clarify the message and branding – to be done by refreshing our logo
 - If there is a decision to make a change to the logo, it of course will be brought before the board for approval
 - Looking into developing our core messaging and defining our audience
 - To be done through the use of our Smart Start Communities and perhaps some focus groups
 - Determine the most effective way to publically engage our citizens and Smart Start
- ***Data Systems and Coordination Workgroup***
 - Have met and worked on the Governor’s recommendations
 - One meeting was with John Kraman where the workgroup had an opportunity to review the work that the State Department of Education was doing around the state data system
- ***Community Mobilization Workgroup***
 - Opted to let Megan Tyler include their updates at the same time as she reported on the Communities for the sake of time
- ***Quality, Access, Standards and Accountability Workgroup***
 - Has been meeting monthly and primarily has been working on getting the ELQA up and running
 - Also, reviewing the recommendations from the crosswalk on what we want to do moving forward
 - Worked a couple of months on the Governor’s recommendations as well
- ***Professional Development and Workforce Workgroup***
 - Debra’s presentation included much of what the workgroup has been working on
 - All the goals for the Professional Development and Workforce Workgroup that were written into the SECAC grant were accomplished
 - Decided to take the 2012 recommendation for Professional Development back
 - Workgroup decided that there were parts of the recommendation which could be handled by the group rather than pass it on to the Governor
 - Will continue to work on these items

- Will meet again on the second Thursday of January and will begin using the ABLe Change Framework – Megan will introduce the workgroup to this method
 - The agenda will be structured differently according to the ABLe Change Framework method
 - We will begin to track the work we are doing – set goals as to what we want to accomplish and track the progress
- **Finance Committee**
 - Continue to meet on a regular basis
 - Nothing new at this time
- **Child Care Ad Hoc Committee**
 - Meeting this morning
 - Continue to discuss both rural and urban needs
 - Created their 2014 meeting schedule
- **Early Literacy Ad Hoc Committee**
 - Met earlier in the week
 - Think there is something coming out of the National Governors Association which will be very helpful and will discuss it more in November
 - Meeting date in November will need to be changed
 - May be coming to a close on their work depending on the outcome of their meeting
- **Policy and Workgroup Coordination Workgroup**
 - Primarily worked on the recommendations

Chairperson Comments (continued)

- Our next meeting is scheduled to be held in Tulsa
 - Need to have quorum – if not enough people can commit to attend in Tulsa, we need to entertain the idea of having the meeting in Oklahoma City
 - We want to make an effort to hold the meeting in Tulsa and we do have a meeting place reserved
 - We will do an online poll to determine where the meeting will be held and notify the membership after the poll

Community Report

- Megan Tyler reported that there are three scheduled follow-up sessions with ABLe Change framework for the Communities this Fall
 - Webinar on October 2, 2013 on system scans with their coalitions
 - November 14-15, 2013 – there will be an onsite visit to take the system scans and work with the Communities to get their coalitions focused around that work
 - Webinar in December
- Neighbors Building Neighborhoods in Cherokee County has been awarded
- Held the annual contractor training meeting on August 26, 2013
 - Received a lot of helpful feedback from the Communities about engaging with the OPSR Board
 - More information in November
- Gathering information for the end-of-year report for the annual report

Foundation Report

- Nicole Boyles reported that an initial letter of inquiry to the Kellogg Foundation has been made
 - Will find out December 1st if we have been invited to submit a full proposal
 - If we are, it will be due January 7, 2014
 - It is a very comprehensive grant application to basically start a parent network to help set up parent coalitions in our Communities
- Inasmuch Foundation funded the ABLe training for the Communities
- Awarded a \$25,000 grant from the Kirkpatrick Foundation – renewal for Reading Begins at Home program to purchase books to be given away in the Oklahoma County area through the home visitation program
- Have a \$5,000 challenge grant on the table with the Kerr Foundation
 - Next month when we start our annual campaign, we will have a section that will be for the match of the challenge grant
- Membership will be receiving a letter from President Bill Doenges about the annual campaign in which he will be asking for a 100% board participation which will help with other grant applications
- The fourth OKCEO regional summit will be next week on October 24, 2013 in Weatherford
 - Potts Family Foundation has paid to bring in Ellen Galinsky who is a renowned author
 - She will speak in Weatherford at noon which will be geared more towards the business community and then that evening she will speak towards service providers and parents
 - The next day she will speak at the Oklahoma State Resource Council
 - If you would like to attend either of these, please let us know and we will register you

Executive Director's Report

- Debra, due to time limits, tabled a lot of her remarks for the next meeting
- She encouraged membership to attend one of the Ellen Galinsky events
- Reported that we had 101 meetings scheduled for 2013
 - We need to think about how to work smarter about the meetings we have and what we want to accomplish
- Introduced new staff members

Announcements

- Lesli Blazer announced that DHS is proposing a rate increase for child care providers - \$5.5M and the hearing for that is October 23, 2013
- Kay Floyd passed around Oklahoma's Head Start Programs FAQ and she requested that members distribute to others

New Business

No new business

Adjournment

Ann Cameron adjourned the meeting at 3:34 PM.

Next meeting:

The next meeting will be Thursday, November 21, 2013 at 1:00 p.m. - location be determined.