



OKLAHOMA PARTNERSHIP FOR SCHOOL READINESS

Board Meeting Minutes

Thursday, March 15, 2012

Department of Libraries

1:00 p.m.

Call to Order

Marny Dunlap called the meeting to order at 1:10 p.m. and welcomed everyone.

Members Present

The following members were present: Erin Nation for Janet Barresi, Janet Karner for Phil Berkenbile, Marcia Brueggen, Edd Rhoades for Terry Cline, Phil Dessauer, Bill Doenges, Marny Dunlap, Kay Floyd, Sandra Langenkamp for Mike Fogarty, Bob Harbison, Kermit McMurry for Glen Johnson, John McCarroll, Susan McVey, Andrea Hall for Michael O'Brien, Treasa Lansdowne for Lisa Smith, Jay Weatherford, and Amy Halliburton Tate for Stephan Wilson

Members Not Present

Caren Calhoun, Ann Cameron, Kathy Cronemiller, Robert Brandenburg, Nina Gonzales, Barbara Hankins, Lesli Blazer, Phyllis Hudecki, Dave Lopez, Vaughn Clark, Janet McKenzie, Monique Naifeh, Lisa Price, Sharon Pyeatt, Annie Van Hanken, Terri White, and Lynn Goldberg

Staff Present

Debra Andersen, Peggy Byerly, Stacy Frakes, Hannah Holloway, Rosalee Rife, Cyd Roberts, and Stephanie Mendenhall

Approval of February 2012 Minutes

Marny asked for a review of the minutes, including corrections or additions, and she stated Ed Long had emailed corrections of the motion made during February's meeting. He stated the wording was:

Ed Long made a motion that the proposed Early Literacy Committee not be added to the existing OPSR committee and workgroup structure, but rather a temporary ad hoc workgroup/committee focused on early literacy issues be established.

Instead of saying ad hoc workgroup/committee he wanted the motion to be ad hoc committee.

A motion was made by Bob Harbison to make an amendment to strike workgroup in Ed Long's motion. Jay Weatherford seconded the motion. All members present voted in the affirmative and the motion passed.

A motion was made by Kermit McMurry to approve the minutes with changes regarding the amendment. Bill Doenges seconded the motion. All members present voted in the affirmative and the motion passed.

Finance Report

- **Financial Statements through January 2012**

Andrea Hall reviewed the financials as of January 31, 2012. The overall budget for the Oklahoma Partnership for School Readiness is \$ 1,684,291. The YTD budget from July to January is \$982,503 with YTD expenditures of \$898,498 which means that we have used 53.3% of the YTD budget as of January 31, 2012. On the SECAC budget to actual expenditures report, the federal budget is \$1,670,882 and actual federal is \$278,833.83. The federal percent to budget is 16.69%, state match is \$3,898,725 and the percentage state match budgeted is 47.79%. The financials were accepted as presented.

Phil Dessauer asked for a brief explanation of the contractual line on the SECAC budget. Debra explained in the grant budget there were three large contracts for 3 years. In the researchers' contract: the needs assessment for access to quality services, needs assessment for higher education capacity and effectiveness, and professional development for career ladder and current workforce status. The community contracts were to conduct needs assessment on a local community level. The OK School Readiness Pilot program is a contract to work with the State Department of Education. The early learning challenge grant put planning on hold.

Lapsing Funding for FY 2012

Marny discussed current lapsing funds and indicating that there is approximately \$70,000 of lapse from the UCO contract, travel, and public engagement.

Susan McVey made a motion to move UCO's contracted money of \$54,000 to general operating funds. Bill Doenges seconded the motion. All members presented voted in the affirmative and the motion passed.

Foundation Updates

Patrick Brown resigned from Smart Start Oklahoma effective the end of February. Through partnership with Potts Family Foundation, Debra and Patrick attended three mini summits in Stillwater, Lawton, and Durant that were well attended. The Foundation is considering Patrick's position and working on whom and what they need for the position.

Federal Grant Update

Preliminary results of the needs assessment were presented to the Board in February and the final report is pending. The second part of the needs assessment will involve the communities. The Professional Development Capacity Request for Proposal was released and then reissued due to a lack of qualified bids.

Workgroup Updates

Refer to the handout for the Workgroup Updates.

1. Child Care Ad Hoc Committee

Phil Dessauer stated the group is moving diligently along. They are looking at data that exist to describe where children are associated with child care in Oklahoma. The group is also looking at data from DHS, Head Start, and the Department of Education.

2. Finance Ad Hoc Committee

Andrea Hall stated they are looking for additional members. The committee met on February 29, 2012 and hopefully additional members will be in place by the next meeting.

Legislative Update

A handout was presented titled "Oklahoma Child Care Services Legislative Report". A few of the bills highlighted were: child care liability insurance, House Bill 2541 which directs the state auditor and inspector to conduct a performance audit of home visitation programs and also includes language that adds Smart Start Oklahoma to the program being audited. There was a brief discussion on SB 1623 which modifies the child care tax credit, the bill passed 27 to 16, but its emergency clause failed 28 to 15.

Executive Director's Report

- **Strategic Planning Report**

Refer to the handout presented regarding the Executive Director's Report.

Chairperson Comments

There were no comments from the chairperson

Announcements

There were no announcements

Public Comments

There were no public comments

Adjourn

The meeting was adjourned at 2:10 p.m.

Next Meeting

Thursday, April 19, 2012 at 1:00 p.m. to 3:00 p.m. at the Oklahoma Department of Libraries